

DELHI PUBLIC SCHOOL, JAMMU

SESSION: 2022-2023

Date: 31-05-2022 Assignment-I

CLASS: VII

SUBJECT: COMPUTERS

TOPIC: Ch.2 Formulas and Function in Ms Excel

Ch. 3 Advanced features of Excel

Very Short Questions:-

1. Which function helps us in creating formula?
2. Which function is used to find total of the range of values.
3. What is the use of Textjoin() function?
4. What is Chart?
5. What is the use of MOD() function?
6. What is Sparklines?
7. Which key is used to group multiple worksheets?
8. What is sorting

Short Type Questions:-

9. How will you rename a worksheet in Ms Excel?
10. How chart area is different from plot Area?
11. What is the use of Function Library in Excel?

Long Type Questions:-

12. What are formula errors? Explain its types.
13. Distinguish between line chart and pie chart.